MC0271

HOSPITAL EQUIPMENT NOTE

PSYCHIATRIC WARD TYPE 2 AND PRE-DISCHARGE (HOSTEL TYPE) WARD

32

MINISTRY OF HEALTH : SCOTTISH HOME AND HEALTH DEPARTMENT
LONDON : HER MAJESTY'S STATIONERY OFFICE
DECEMBER 1964 PRICE 5s. 0d. NET

Psychiatric Ward Type 2 and Pre-discharge (Hostel Type) Ward

Part I

Psychiatric Ward Type 2

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I. Scope

This Equipment Note gives guidance on the basic equipment requirements for a ward unit to accommodate 30 medium grade severely subnormal or low grade subnormal patients, who are ambulant and in need of treatment, or supervision, and a certain amount of habit or social training. It is intended to be read in conjunction with Part I of Hospital Building Note No. 32 which relates to the design and planning of such a ward unit and with Hospital Building Note No. 30 which deals generally with accommodation for psychiatric patients.

II. General Considerations on the Use of Equipment Notes

Equipment Note No. 1 (Equipping a hospital building) provides an introduction to the series of departmental Equipment Notes, advice on their application and guidance on the task of preparing equipment schedules for individual building projects. This departmental Equipment Note is intended to be used within the general planning framework set out in Equipment Note No. 1 and in the manner described therein.

The following method of classifying equipment, which is explained in more detail in Hospital Equipment Note No. 1 is used throughout this Note:

The term "equipment" covers all items necessary for the functioning of the hospital. Short-term consumable supplies such as fuel, stationery, food, drugs and dressings are not included.

Equipment is classified into three groups:

Group I: items usually supplied and fixed by the contractor for the works.

Group II: items having a permanent or semi-permanent location and having a significant effect on space and/or structural requirements:

(*a*) those supplied by the hospital authority and fixed by the contractor for the works;

(*b*) those supplied by the hospital authority and put in position by them or on their instructions outside the general construction contract.

Group III: smaller items, usually storage items, supplied and put in position by the hospital authority.

III. Special Considerations in Respect of this Note

The equipment detailed in this Note is regarded as suitable to the ward unit described in Part I of Building Note No. 32 and has been listed in room (or space) sequence conforming to the Building Note. The lists are drawn up in such a way that they are applicable to units of varying designs within the context of the Building Note. To achieve this flexibility the method of applying the lists will vary, thus:

(*a*) for ward accommodation, the equipment has been shown on a unit basis, i.e. per bed space or per ward as appropriate, so enabling any arrangement to be catered for;

(*b*) for recurring rooms such as single bed wards, toilets and the like, the list shows the equipment for one room and this will require to be multiplied by the number of such rooms included in the schedule of accommodation.

The rooms are listed under four main groups, as explained in Building Note No. 32. These groups are as follows:

Group (A). Entrance, staff and visitors' rooms, linen, clothes and ward stores, ward pantry.

Group (B). Ward (dormitory area), nurses' station, night toilet.

Group (C). Patients' entrance, sanitary facilities, cloakroom, changing room, bathrooms.

Group (D). Dining room, day room(s), sister's office, play and equipment store, outdoor exercise area.

Some fixed items of equipment (Group I) have already been mentioned (and costed) in the Building Note, but it has been thought useful to include them again in the Equipment Note, which represents the results of a comprehensive review of the requirements. Reference should, however, be made to the Building Note—Part V, Engineering Services—for further information on the mechanical services and electrical installation. Structural elements, floor coverings, non-specialised heating and lighting fittings and similar items which are basic to any building are not included in the Equipment Note; neither are window blinds and window curtain tracks since the requirements may vary with local circumstances.

It is for individual hospital authorities to make rules about smoking in the hospitals under their control and management (see Ministry Memorandum HM(63)43) and accordingly no reference is made to ashtrays or to smoking throughout this Note.

Throughout the schedule, for the sake of uniformity, references to towel dispensers are associated with disposal bins for paper towels. Suitable adjustments will need to be made where other types of towel are to be used.

IV. Cost

Guidance on the cost of equipping a psychiatric ward type 2 to the standard shown in this schedule is given against the list of equipment for each room. Departmental cost summaries are shown in the Appendix to the Note. In using these cost figures, the considerations referred to in Section IV of Equipment Note No. 1 should be borne in mind.

The cost figures in this schedule and in the Appendix are related only to Group II and Group III equipment. As a matter of convenience, Group I items of a specialised nature are listed in each room schedule, but these have already been taken into account in the cost allowance for construction (including engineering), in the appropriate Cost Note in Appendix E to Hospital Building Note No. 2.

V. List of Rooms, etc.

A. Basic accommodation — Page reference

Group (A)
- (i) Entrance and lobby 3
- (ii) Staff lavatory and cloakroom 3
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- (iv) Clean linen reception room 4
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- (vi) Ward pantry 5
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- (iii) Nurses' station 8
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- (v) Bathroom 10
- (vi) Drying room 10
- (vii) Changing room 11
- (viii) Cloakroom 11

Group (D)
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- (ii) Day room(s) 12
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B. Additional accommodation
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- (*c*) Treatment or clinical room 14
- (*d*) Consulting or doctor's room 14
- (*e*) Patients' utility room 15
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- (*g*) Rehabilitation work room 15
- (*h*) Visitors' room 15
- (*i*) Flower room or bay 16
- (*j*) Bicycle store 16
- (*k*) Car park 16

VI. Schedule of Equipment

A. Basic Accommodation

GROUP (A)

(i) *Entrance and lobby*

		Quantity	*Notes*
Basic List			
Group I:	Board, notice	1	
	Clock, electric	1	
Group IIb:	Chair, upright, small	4	
	Doormat	1	
	Stand, umbrella	1	
	Table, hall	1	
Group III:	General decorative features	As required	E.g. plant trough, pictures, vases, etc.
	Bin, waste paper	1	
	Cost Guide (excluding Group I)	£30	

(ii) *Staff lavatory and cloakroom*

		Quantity	*Notes*
Basic List			
For W.C. cubicle			
Group I:	W.C. suite	1	
	Fitting, toilet paper	1	
	Hook, clothes	1	
	Shelf, small	1	
Group IIb:	Bin, sanitary	1	If required.
Group III:	Brush, lavatory, and holder	1	
	Cost Guide (excluding Group I)	£2	
For cloakrooms			
Group I:	Basin, lavatory	1	
	Mirror	1	
	Shelf	1	
	Dispenser, soap	1	
	Hook, clothes	As required	
	Mirror, long	1	
Group IIa:	Dispenser, towel	1	B.S. 1439.
Group IIb:	Locker, individual, lockable	1	For each member of staff.
	Stand, umbrella	1	
	Chair, upright, small	2	
	Bin, disposal, for paper towels	1	
Group III:	Bin, waste paper	1	
	Cost Guide (excluding Group I)	£8	+£5 for each locker.

GROUP (A) (continued)

(iii) *Visitors' lavatory*

		Quantity	*Notes*
Basic List			
Group I:	Basin, lavatory	1	
	W.C. suite	1	
	Fitting, toilet paper	1	
	Hook, clothes	1	
	Shelf	1	
	Dispenser, soap	1	
	Mirror	1	
Group IIa:	Dispenser, towel	1	B.S. 1439.
Group IIb:	Bin, disposal, for paper towels	1	
	Bin, sanitary	1	If required.
Group III:	Brush, lavatory, and holder	1	
	Cost Guide (excluding Group I)	£3	

(iv) *Clean linen reception room*

		Quantity	*Notes*
Basic List			
Group I:	Storage, cupboard(s) to accommodate trolleys and containers	As required	With suitable facilities for reaching high shelves if required.
	Racking over cupboard	As required	
Group IIb:	Trolley, clean linen	2	
	Cost Guide (excluding Group I)	£40	

(v) *Clothing store, personal effects, luggage*

		Quantity	*Notes*
Basic List			
Group I:	Locker, clothes	As required	
	Storage, cupboard or racking	As required	
	Cost Guide (excluding Group I)	£—	

GROUP (A) (continued)
(vi) *Ward pantry*

		Quantity	*Notes*
Basic List			
Group I:	Boiler, water, instantaneous, with drip tray	1	
	Boiling ring, double, or hotplate, double	1	
	Grill or toaster	1	
	Hot closet	1	
	Sink unit, 1 sink with 2 drainers	1	Stainless steel.
	Dispenser, soap	1	
	Cupboard units	2 or 3	For crockery, cutlery and dry goods (one unit lockable).
	Basin, lavatory	1	Unless available nearby. (Food Hygiene (General) Regulations, 1960, refer.)
	Worktop or table, minimum 6 ft. length	1	With impervious surface.
	Board, notice	1	
	*Dishwashing machine, with baskets to fit	1	Or heated rinsing sink, with baskets to fit.
	Socket outlet	As required	With indicating lights.
Group IIa:	Dispenser, towel	1	B.S. 1439.
	Dispenser, paper tea towel	1	
Group IIb:	Trolley, general purpose, service	1	
	Bin, pedal operated	1	For scrap food.
	Bin, rubbish	2	With rubber lid and base if appropriate; alternatively, paper sack holder.
	Bin, disposal, for paper towels	1	
	Refrigerator, 5 to 8 cu. ft.	1	To take day's supply of milk bottles.
	Rack, tray, mobile	1	Size 36 in. × 20 in. overall.
	Stool	2	
Group III:	Basin, 1 pint	1	
	Basin, 2 pint	1	
	Basin, sugar	6	
	Beaker	36	
	Beater, egg	1	
	Bin, bread	1	
	Board, bread, rectangular	2	
	Bottle, vinegar	3	
	Bowl, plastic	1	
	Brush, nail	1	
	Brush, bottle, and spout	1	
	Brush, hand	1	
	Condiment set (salt and pepper)	12	
	Container, cocoa	1	
	Container, coffee	1	
	Container, sugar	1	
	Container, tea	1	
	Corkscrew	1	
	Cover, plate, aluminium	12	
	Cup, egg	15	
	Cup, tea	42	
	Dish, butter	2	
	Dish, jam, 4 in. diameter	6	
	Dustpan	1	
	Fork, dessert	36	
	Fork, dinner	36	
	Glass, fruit juice, 3 oz.	18	
	Grater	1	
	Jug, 2 pint	2	
	Jug, 4 pint	2	
	Jug, graduated, 1 pint	1	
	Jug, milk, ½ pint	6	
	Kettle, 6 pint, electric	1	
	Knife, bread	2	
	Knife, dessert	36	
	Knife, dinner	36	
	Knife, vegetable	1	
	Ladle, 2 oz.	1	
	Ladle, ¼ pint	2	
	Ladle, ⅛ pint	2	
	Mixer, hand plunger type	1	
	Opener, bottle	1	
	Opener, tin	1	
	Pan, frying	2	
	Plate, cereal and soup	36	
	Plate, dessert and breakfast	36	
	Plate, dinner	36	
	Plate, tea	36	
	Poacher, egg, 6-egg size	1	
	Pot, mustard, 4 oz.	1	

* This item will not be required if central washing-up facilities are available.

GROUP (A) (continued)

(vi) *Ward pantry (continued)*

	Quantity	Notes
Basic List		
Group III (continued):		
Saucepan, aluminium, 1 pint	1	
Saucepan, aluminium, 2 pint	1	
Saucepan, aluminium, 3 pint	1	
Saucepan, double, aluminium, 8–10pint	1	
Saucepan, with wire basket (eggs)	1	
Saucer	36	
Scoop, ice-cream service, size 20–24	1	
Slice, fish, 11–12 in. overall	2	
Spoon, dessert	36	
Spoon, egg	36	
Spoon, serving, 8–10 in. handle	4	
Spoon, serving, perforated	1	
Spoon, soup	36	
Spoon, tea	36	
Squeezer, lemon	1	
Strainer, coffee	1	
Strainer, sink	1	
Strainer, tea	1	
Teapot, 6 pint	2	
Timer, egg	1	
Tin, biscuit	2	
Tin, cake	1	
Tongs, food service	2	
Tray (to fit tray rack)	12	For patients' meals and service.
Tray, serving, 9 in. circular	3	
Tumbler, glass	36	
Cost Guide (excluding Group I)	£200	

		Quantity	Cost Guide (additional list)	Notes
Additional List				
Group IIb:	Scales, diabetic	1	£1 17s. 6d.	
Group III:	Box, cutlery	1	£1 5s. 0d.	If not included in cupboard unit.
	Fork, fish	30	1s. 7d.	Required if cutlery is not stainless steel.
	Knife, fish	30	1s. 10d.	Required if cutlery is not stainless steel.
	Liquidiser	1	£15 15s. 0d.	

(vii) *Ward stockroom*

		Quantity	Notes
Basic List			
Group I:	Racking	As required	
	Hooks	As required	
Cost Guide (excluding Group I)		£—	

GROUP (A) (continued)
(viii) *Cleaners' room*

		Quantity	*Notes*
Basic List			
Group I:	Bucket sink	1	
	Drainer or worktop	1	At working height for washing of cloths, etc.
	Racks, pegs or hooks for implements	As required	
	Storage	18 cu. ft	For day-to-day stock of cleaning materials, etc.
	Storage, cupboard, lockable, small	As required	For handbags and personal belongings.
Group IIb:	Trolley, domestic, small	2	
	Holder, paper sack	1	
Group III:	Cleaner, vacuum	1	B.S. 3028.
	Scrubber/polisher, electric	1	B.S. 3456.
	Cleaning utensils	As required	Including lavatory brushes and holders, for patients' lavatories.
	Cost Guide (excluding Group I)	£150	

GROUP (B)
(i) *Single bed wards*
For each the following:

		Quantity	*Notes*
Basic List			
Group I:	*Basin, lavatory, with elbow action taps and adjacent shelf at working level	1	
	*Dispenser, soap	1	
	Night lighting	As required	
	Shield or curtain fitting for door panel	1	For patient's privacy.
	Socket outlet, twin	1	
Group IIa:	*Dispenser, towel	1	B.S. 1439.
Group IIb:	Bedstead or divan	1	
	Chair, upright, small	2	
	Locker, bedside	1	
	Mattress	1	
	*Bin, disposal, for paper towels	1	
Group III:	Pillow	2	Additional provision in Departmental items, page 13. B.S. 1899
	Bin, waste paper	1	
			NOTE: Overbed tables, footstools, linen, etc., are included in the Departmental items, page 13.
	Cost Guide (excluding Group I)	£40	

* These items should be provided in one single bed ward only.

GROUP (B) (continued)

(ii) *Multiple bed wards*

		Per ward	*Per bed*	*Notes*
Basic List				
Group I:	Basin, lavatory, with elbow action taps and adjacent shelf at working level	1	—	
	Dispenser, soap	1	—	
	Mirror	1	—	
	Curtain rails for cubicles	As required	—	
	Night lighting	As required	—	
	Socket outlet, single	—	—	One single outlet shared between two beds plus one outlet for general use.
Group IIa:	Dispenser, towel	1	—	For staff use. B.S. 1439.
Group IIb:	Bedstead or divan	—	1	
	Chair, upright, small	—	1	
	Locker, bedside	—	1	
	Mattress	—	1	
	Bin, disposal, for paper towels	1	—	
Group III:	Pillow	—	2	Additional provision in Departmental items, page 13. B.S. 1899
	Bin, waste paper	1	—	
	Curtaining for bed cubicles	As required	—	
				NOTE: Overbed tables, footstools, linen, etc., are in the Departmental items, page 13.
	Cost Guide (excluding Group I)	£35	£35	

(iii) *Nurses' station*

		Quantity	*Notes*
Basic List			
Group I:	Board, notice	1	
	Socket outlet, twin	1	
Group IIb:	Desk	1	
	Chair, upright, small	2	
Group III:	Bin, waste paper	1	
	Torch, hand, electric	1	
	Desk set	1	E.g. pen stand, blotting pad, trays, etc., according to individual requirements.
	Cost Guide (excluding Group I)	£25	
Additional List			
Group IIb:	Fire, electric	1	B.S. 3456.
	Cost Guide (additional list)	£5	

(iv) *Night lavatory*

		Quantity	*Notes*
Basic List			
Group I:	Basin, lavatory	1	
	W.C. suite	1	
	Fitting, toilet paper	1	
	Shelf, small	1	
	Dispenser, soap	1	
Group IIa:	Dispenser, towel	1	B.S. 1439.
Group IIb:	Bin, sanitary	1	If required.
	Bin, disposal, for paper towels	1	
	Cost Guide (excluding Group I)	£2 10s.	

GROUP (C)

(i) *Patients' entrance*

		Quantity	*Notes*
Basic List			
Group I:	Board, notice	1	
Group IIb:	Chair, upright, small	2	
	Doormat	1	
Group III:	General decorative features	As required	E.g. plant trough, pictures, vases, etc.
	Bin, waste paper	1	
	Cost Guide (excluding Group I)	£15	

(ii) *Patients' sanitary facilities, etc.*

		Quantity	*Notes*
Basic List			
For W.C. cubicles			One W.C. to four patients should be provided.
Group I:	W.C. suite	1	
	Fitting, toilet paper	1	
	Shelf, small	1	
	Grab rails and/or supports	As required	
Group IIb:	Bin, sanitary	1	If required.
	Cost Guide (excluding Group I)	£1 10s.	
For washing facilities			One lavatory basin to four patients should be provided.
Group I:	Basin, lavatory	1	
	Dispenser, soap	1	
	Shelf	1	Beside each basin.
	Rail, towel	1	
	Mirror	1	
	Hook, clothes	1	
	Storage	As required	For patients' toilet equipment, etc.
Group IIa:	Dispenser, towel	1	B.S. 1439. For each three or four basins.
Group IIb:	Bin, disposal, for paper towels	1	For each three or four basins.
Group III:	Bin, waste paper	1	
	Cost Guide (excluding Group I)	£1 10s.	

(iii) *Soiled linen room*

		Quantity	*Notes*
Basic List			
Group I:	Worktop	As required	
	Shelving	As required	
Group IIb:	Bin, pedal operated	2	Or paper sack holder.
	Stand, soiled linen collection	3	One for foul linen.
Group III:	Bin, waste paper	1	
	Cost Guide (excluding Group I)	£25	

GROUP (C) (continued)

(iv) *Sink room*

		Quantity	Notes
Basic List			
Group I:	Sink	1	
	Drainer	1	
	Sink, hopper	1	
	Basin, lavatory	1	
	Worktop	As required	
	Storage, under worktop	As required	
	Dispenser, soap	1	
	Rack, bedpan	As required	
Group IIa:	Dispenser, towel	1	B.S. 1439.
Group IIb:	Bin, disposal, for paper towels	1	
	Bin, pedal operated	2	
	Bucket, mop	1	
Group III:	Bedpan	2	B.S. 2588.
	Bottle, urine	2	B.S. 3215.
	Bowl, vomit	3	
	Mop	1	
	Cost Guide (excluding Group I)	£15	
Additional List			
Group I:	Machine, sluicing	1	
	Cost Guide (additional list, excluding Group I)	£—	

(v) *Bathroom*

The basic requirements for one bathroom or shower cubicle are listed.

		Quantity	Notes
Basic List			
Group I:	Bath or shower	1	Shower to be at shoulder height. Hot water to be controlled at a maximum temperature of 100°F—see Building Note No. 32.
	Hook, clothes	2	
	Mirror	1	
	Shelf	1	For change of clean clothing.
	Rail, towel, heated	1	
	Hand rails or grips	1	If required.
	Rail, curtain or partition	As required	
Group IIb:	Chair, upright, small	1	
	Stool	1	
	Mat, bath	1	
	Stand, soiled linen	1	
Group III:	Rack, bath	1	
	Thermometer, bath	1	
	Brush, bath, and holder	1	
	Curtaining	As required	
	Cost Guide (excluding Group I)	£18	

(vi) *Drying room*

		Quantity	Notes
Basic List			
Group I:	Rack, drying	1	With drip tray.
Group IIb:	Table	1	
	Cost Guide (excluding Group I)	£5	

GROUP (C) (continued)
(vii) *Changing room*

		Quantity	*Notes*
Basic List			
Group I:	Hook, clothes	30	
	Mirror	2	
	Shelf	2	
Group IIb:	Locker, clothes	30	Ventilated.
	Bench seating	As required	
Group III:	Bin, waste paper	1	
	Cost Guide (excluding Group I)	£165	

(viii) *Cloakroom*

		Quantity	*Notes*
Basic List			
Group I:	Bench seating with shoe rack below	As required	
Group IIb:	Stand, clothing	As required	
Group III:	Bin, waste paper	1	
	Cost Guide (excluding Group I)	£40	

GROUP (D)
(i) *Dining room*

		Quantity	*Notes*
Basic List			
Group I:	Storage	As required	
	Clock, electric	1	
	Worktop, adjacent to hatch to pantry	1	
Group IIb:	Table, dining	Various	To seat thirty patients; at tables seating one, two or four persons.
	Chair, dining	30	Stacking type.
Group III:	Bin, waste paper	1	
	General decorative features	As required	E.g. pictures, vases, etc.
	Cost Guide (excluding Group I)	£195	

GROUP (D) (continued)

(ii) *Day room(s)*

		Quantity	*Notes*
Basic List			
Group I:	Socket outlet, single	1	For TV.
	Socket outlet, twin	2	
	Aerial connections, TV and radio	2	
	Clock, electric	1	
	Storage	As required	For games, books, etc.
Group IIb:	Chair, easy or semi-easy	36	
	Chair, upright, small	6	
	Table	2	
	Table, occasional	6	
	Television	1	
	Radio	1	Required if no centrally operated system is available.
Group III:	Indoor games	Various	E.g. jigsaw puzzles, dominoes, playing cards, etc.
	General decorative features	As required	E.g. pictures, vases, etc.
	Bin, waste paper	2	
	Cost Guide (excluding Group I)	£625	

(iii) *Sister's or charge nurse's office*

		Quantity	*Notes*
Basic List			
Group I:	Mirror	1	
	Clock, electric	1	
	Telephone	1	With indicating light visible from nurses' station.
	Hook, clothes	2	
	Socket outlet, twin	1	
	Cupboard, medicine, incorporating D.D.A. cupboard	1	
	Tap, drinking water	1	
	Board, notice	1	
Group IIb:	Bookcase	1	
	Desk	1	
	Chair, desk	1	
	Chair, arm	1	
	Chair, upright, small	2	
	Table, side, small	1	
	Cabinet, filing or cupboard, steel	1	
	Trolley, patients' records plus diagnostic set	1	
	Trolley, medicine	1	If required.
	Patients' record system	1	
Group III:	Desk set	1	E.g. pen stand, blotting pad, trays, etc., according to individual requirements.
	Bin, waste paper	1	
	Cost Guide (excluding Group I)	£130	

(iv) *Play and equipment store*

		Quantity	*Notes*
Basic List			
Group I:	Storage, cupboard or shelving	As required	
Group III:	Recreation equipment for indoor and outdoor games	Various	E.g. footballs, tennis balls, etc.
	Cost Guide (excluding Group I)	£25	

A. Basic Accommodation

DEPARTMENTAL ITEMS

Generally, items are shown throughout the lists in the rooms where they will normally be found in the department. In addition, the items set out below relate to the department as a whole, listed under (*a*) Linen and (*b*) General Items.

The items under (*a*) will probably be supplied from the Central Linen service and the quantities shown (and cost) are intended to give guidance on the requirements of a Psychiatric Ward Type 2 containing 30 beds but the total quantities held in the Central Linen Department will depend on various factors.

	Quantity	*Notes*
Basic List		
(*a*) *Bedding and Linen*		Disposable items may be preferred in some cases.
Group III: Bag, soiled/foul linen	30	
Blanket	130	
Blanket, coloured	12	
Case, pillow	180	
Cloth, serviette	90	
Cloth, tray	12	
Cloth, vomit	15	
Clothing, patients'	As required	
Counterpane	45	
Cover, hot water bottle	3	
Cover, mattress	30	
Gown, dressing	36	
Jacket, bed	12	
Night attire, patients'	90	
Sheet	180	
Sheet, draw	60	
Towel, bath	90	
Towel, hand	90	
Towel, hand, huckaback	20	
Cost Guide	£945	
(*b*) *General Items*		
Group I: Directional signs/door labelling, numbering	As required	
Group IIa: First aid fire-fighting equipment (e.g. hose reels, extinguishers, buckets, etc.)	As required	See British Standard Codes of Practice and Ministry of Health Memorandum on Hospital Fire Precautions.
Battery operated lanterns	As required	
Group IIb: Carpets or rugs	As required	
Footstool	6	
Ladder, step	1	
Machine, personal weighing, chair type	1	
Mat, bath, non-slip	4	
Table, overbed	3	B.S. 2483
Group III: Bottle, hot water	15	If required.
Bowl, fruit	6	
Bowl, plastic	3	
Brush, hair	30	
Clipper, hair	1	
Clipper, nail	2	
Comb, dressing	30	
Comb, fine tooth	2	
Dredger, powder	1	
Dropper, medicine	2	
Dryer, hair	1	
File, nail	2	
Glass, medicine	20	
Jug, water	6	
Measure, graduated	2	
Measure, tape, 72 in.	1	
Mug, tooth	30	
Pillow	6	Additional to allocation of two per bed in bedrooms. B.S. 1899
Razor, electric	6	
Razor, safety	2	
Sphygmomanometer	1	
Spray, hand	2	
Stick, tripod, walking, pairs	1	
Stick, walking	3	
Thermometer, clinical	15	
Thermometer, room	4	
Tourniquet	2	
Tumbler	6	
Window curtains	As required	
Cost Guide (excluding Group I)	£425	

B. Additional Accommodation

(*a*) SINGLE BED WARDS

(*b*) NIGHT OR ADDITIONAL LAVATORIES

The equipment required for these rooms will be the same as that listed on pages 7 and 8 respectively.

(*c*) TREATMENT OR CLINICAL ROOM

		Quantity	*Notes*
Basic List			
Group I:	Basin, lavatory, with elbow action taps and adjacent shelf at working level	1	
	Worktop	1	
	Storage for sterile packs	As required	I.e. shelves or parking space for trolleys
	Storage, cupboard, lockable with drawers and shelves	20 cu. ft.	For lotions, etc.
	Dispenser, soap	1	
	Shelf, small, mirror and coathooks	1	
	Spotlight, adjustable	1	Ceiling or wall mounted.
	Clock, electric	1	With sweep second pointer.
	Socket outlet, twin	2	
Group IIa:	Dispenser, towel	1	B.S. 1439.
Group IIb:	Bin, disposal, for paper towels	1	
	Bin, pedal operated	1	Or paper sack holder.
	Chair, upright, small	2	
	Couch, examination	1	B.S. 2838.
	Steps, couch	1	
	Stool	1	
	Trolley, dressing	2	B.S. 3236. One 24 in. × 18 in., one 18 in. × 18 in.
Group III:	Hammer, patella	1	
	Bowl, kidney	3	
	Bowl, lotion	3	
	Sphygmomanometer	1	
	Scissors, dressing	1	Pair.
	Forceps, Cheatle's	1	
	Forceps, dissecting	2	
	Probe	1	
	Cost Guide (excluding Group I)	£90	
Additional List			
Group IIb:	Steriliser	1	Required where no C.S.S.D. exists. B.S. 3233 or B.S. 3219.
	Cost Guide (additional list)	£100	

(*d*) CONSULTING OR DOCTOR'S ROOM

		Quantity	*Notes*
Basic List			
Group I:	Basin, lavatory, with elbow action taps and adjacent shelf at working level	1	
	Dispenser, soap	1	
	Socket outlet, twin	1	
	Spotlight, adjustable	1	Ceiling or wall mounted.
	Mirror	1	
	Telephone	1	
Group IIa:	Dispenser, towel	1	B.S. 1439.
Group IIb:	Bin, disposal, for paper towels	1	
	Chair, consultant's	1	
	Chair, upright, small	2	
	Desk, consultant's	1	
	Couch, examination	1	B.S. 2838.
	Steps, couch	1	
Group III:	Bin, waste paper	1	
	Desk set	1	E.g. pen stand, blotting pad, trays, etc., according to individual requirements.
	Cost Guide (excluding Group I)	£65	

(*e*) PATIENTS' UTILITY ROOM

		Quantity	*Notes*
Basic List			
Group I:	Sink and double drainer	1	For male patients. Two sinks will be required for female wards.
	Rack, drying with drip-tray	1	
	Storage, cupboard	As required	
	Socket outlet, twin	1	
	Spray, hand	1	For female wards.
Group IIb:	Board, ironing	1	
	Table	1	
Group III:	Bin, waste paper	1	
	Iron, electric	1	B.S. 3456.
	Cost Guide (excluding Group I)	£15	

(*f*) BATHROOM

The equipment required for this room will be the same as that listed on page 10.

(g) REHABILITATION WORK ROOM

		Quantity	*Notes*
Basic List			
Group I:	Board, notice	1	
	Work benches	As required	
	Storage	As required	
Group IIb:	Stool	As required	
	Chair	As required	
	Table	2	
Group III:	Box, first aid	1	
	Tools	As required	For rehabilitation purposes.
	Bin, waste paper	4	
			NOTE: Further equipment will probably be loaned from the main department.
	Cost Guide (excluding Group I)	£80	

(*h*) VISITORS' ROOM

		Quantity	*Notes*
Basic List			
Group I:	Socket outlet, twin	1	
Group IIb:	Chair, semi-easy	6	
	Chair, upright, small	4	
	Table, occasional, low	2	
	Stand, hat, coat and umbrella	1	
Group III:	Bin, waste paper	1	
	General decorative features	As required	E.g. pictures, vases, etc.
	Cost Guide (excluding Group I)	£100	

B. Additional Accommodation

(i) FLOWER ROOM OR BAY

		Quantity	*Notes*
Basic List			
Group I:	Sink	1	
	Worktop, small	1	
	Holder, paper sack, fixed	1	Or bins.
	Storage, cupboard or shelves	As required	For vases.
Group IIb:	Trolley	1	For flower transportation.
Group III:	Bucket, plastic	2	
	Vase, flower	12	
	Holder, pot plant, individual	6	
	Cost Guide (excluding Group I)	£15	

(*j*) BICYCLE STORE

A maximum of eight bicycles may be parked here.

		Quantity	*Notes*
Basic List			
Group I:	Stand, cycle	As required	Fitted with device for locking bicycles.
	Cost Guide (excluding Group I)	£—	

(*k*) CAR PARK

Equipment: Nil.

Hospital Equipment Note No. 32

Appendix

Psychiatric Ward Type 2 and Pre-discharge (Hostel Type) Ward

I. Psychiatric Ward Type 2

DEPARTMENTAL COST SUMMARY
(To be read in conjunction with the explanatory notes in Section IV of this Equipment Note and Section IV of Hospital Equipment Note No. 1)

The room cost guide figures for basic equipment (Groups II and III), applied to standard schedules of basic accommodation, suggest a departmental equipment cost of the order of £4,300.

In this total no account is taken of the following:

(*a*) Equipment required for basic accommodation, additional to the basic list, some guidance on which is given under the appropriate rooms;

(*b*) Equipment required in " additional accommodation ", cost guides for which are shown on the appropriate pages as for basic accommodation.

Part II

Pre-discharge (Hostel Type) Ward

CONTENTS

I Scope.

II General Considerations on the Use of Equipment Notes.

III Special Considerations in Respect of this Note.

IV Cost.

V List of Rooms, etc.

A Basic accommodation.

B Additional accommodation.

VI Schedule of Equipment.

Appendix: Departmental Cost Summary.

I. Scope

This Note gives guidance on the basic equipment requirements for a ward unit to accommodate 30 higher grade subnormal adult patients who have become well enough for their early return to the community to be likely and who should be able to take some responsibility for their own domestic affairs. It is intended to be read in conjunction with Part II of Hospital Building Note No. 32 which relates to the design and planning of this type of accommodation and with Hospital Building Note No. 30 which deals generally with accommodation for psychiatric patients.

II. General Considerations on the Use of Equipment Notes

As in paragraph II of Part I—Psychiatric Ward Type 2—page 1.

III. Special Considerations in Respect of this Note

The equipment detailed in this unit is regarded as suitable to the ward described in Part II of Building Note No. 32 and has been listed in room (or space) sequence conforming to the Note. The lists are drawn up in such a way that they are applicable to units of varying designs within the context of the Note. To achieve this flexibility the method of applying the lists may vary, thus:

(*a*) for dormitory accommodation, since the four-bedded rooms may in future be converted into four single bedrooms, the equipment has been shown on a unit basis, i.e. per bed or per bay as appropriate;

(*b*) for recurring rooms such as single bedrooms, toilets and the like, the list shows the equipment for one room and this will require to be multiplied by the number of such rooms included in the schedule of accommodation.

The rooms are listed under three groups, according to their functions, as follows:

Group (A). Entrance, office, stores, staff room, ward pantry.

Group (B). Dayrooms, cloakroom facilities, dining space.

Group (C). Bedrooms, sanitary facilities, linen stores.

Some fixed items of equipment (Group I) have already been mentioned (and costed) in the Building Note, but it has been thought useful to include them again in the Equipment Note, which represents the results of a comprehensive review of the requirements. Reference should, however, be made to the Building Note—Part V, Engineering Services—for further information on the mechanical services and electrical installation. Structural elements, floor coverings, non-specialised heating and lighting fittings and similar items which are basic to any building are not included in the Equipment Note; neither are window blinds and window curtain tracks since the requirements may vary with local circumstances.

It is for individual hospital authorities to make rules about smoking in the hospitals under their control and management (see Ministry Memorandum HM(63)43) and accordingly no reference is made to ashtrays or to smoking throughout this Note.

Throughout the schedule, for the sake of uniformity, references to towel dispensers are associated with disposal bins for paper towels. Suitable adjustments will need to be made where other types of towel are to be used.

IV. Cost

Guidance on the cost of equipping a pre-discharge (hostel type) ward to the standard shown in this schedule is given against the list of equipment for each room. Departmental cost summaries are shown in the Appendix to the Note. In using these cost figures, the considerations referred to in Section IV of Equipment Note No. 1 should be borne in mind.

The cost figures in this schedule and in the Appendix are related only to Group II and Group III equipment. As a matter of convenience, Group I items of a specialised nature are listed in each room schedule, but these have already been taken into account in the cost allowance for construction (including engineering), in the appropriate Cost Note in Appendix E to Hospital Building Note No. 2.

V. List of Rooms, etc.

A. Basic accommodation Page reference

Group (A)

(i) Entrance 23
(ii) Nurse's office 23
(iii) Staff lavatory and cloakroom 24
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(vi) Ward pantry 25

Group (B)

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(iii) Cleaners' equipment store 27

Page reference

Group (C)

(i) Single bedrooms 28
(ii) Four-bedded rooms 28
(iii) Linen and blanket stores 29
(iv) Box rooms 29
(v) Cleaners' cupboards 29
(vi) Sanitary facilities 30
(vii) Utility rooms 31
Departmental items 32

B. Additional accommodation

(i) Games or implement store 33
(ii) Bicycle store 33
(iii) Staff lavatory and cloakroom 33

VI. Schedule of Equipment

A. Basic Accommodation

GROUP (A)

(i) *Entrance*

		Quantity	*Notes*
Basic List			
Group I:	Board, notice	1	
Group IIb:	Chair, upright, small	8	
	Chair, upright, arm		
	Doormat	1	
	Stand, umbrella	1	
	Table, hall	1	
Group III:	General decorative features	As required	E.g. plant trough, pictures, vases, etc.
	Bin, waste paper	1	
	Cost Guide (excluding Group I)	£60	

(ii) *Nurse's office*

		Quantity	*Notes*
Basic List			
Group I:	Mirror	1	
	Clock, electric	1	
	Telephone	1	
	Hook, clothes	2	
	Socket outlet, twin	1	
	Cupboard, medicine, incorporating D.D.A. cupboard	1	
Group IIb:	Bookcase	1	
	Desk	1	
	Chair, desk	1	
	Chair, upright, arm	1	
	Chair, upright, small	2	
	Table, side, small	1	
	Cabinet, filing or cupboard, steel	1	
	Patients' record system	1	
Group III:	Bin, waste paper	1	
	Desk set	1	E.g. pen stand, blotting pad, trays, etc., according to individual requirements.
	Cost Guide (excluding Group I)	£75	

GROUP (A) (continued)

(iii) *Staff lavatory and cloakroom.*

		Quantity	*Notes*
Basic List			
For W.C. cubicle			
Group I:	W.C. suite	1	
	Fitting, toilet paper	1	
	Hook, clothes	1	
	Shelf, small	1	
Group IIb:	Bin, sanitary	1	If required.
Group III:	Brush, lavatory, and holder	1	
	Cost Guide (excluding Group I)	£2	
For cloakroom			
Group I:	Basin, lavatory	1	
	Mirror	1	
	Shelf	1	
	Dispenser, soap	1	
	Hook, clothes	As required	
Group IIa:	Dispenser, towel	1	B.S. 1439.
Group IIb:	Locker, individual, lockable	1	For each member of staff.
	Stand, umbrella	1	
	Chair, upright, small	2	
	Bin, disposal, for paper towels	1	
Group III:	Bin, waste paper	1	
	Cost Guide (excluding Group I)	£8	+£5 for each locker.

(iv) *General store*

		Quantity	*Notes*
Basic List			
Group I:	Racking	As required	
	Hooks	As required	
Group IIb:	Ladder, step	1	
	Cost Guide (excluding Group I)	£3	

(v) *Interview room*

		Quantity	*Notes*
Basic List			
Group I:	Hook, clothes	2	
	Socket outlet, twin	1	
Group IIb:	Desk	1	
	Chair, desk	1	
	Chair, upright, small	4	
Group III:	Bin, waste paper	1	
	Desk set	1	E.g. pen stand, blotting pad, trays, etc., according to individual requirements.
	General decorative features	As required	E.g. pictures, vases, etc.
	Cost Guide (excluding Group I)	£50	

GROUP (A) (continued)

(vi) *Ward pantry*

		Quantity	*Notes*
Basic List			
Group I:	Boiler, water, instantaneous, with drip tray	1	
	Boiling ring, double, or hotplate, double	1	} Or table cooker where necessary.
	Grill or toaster	1	
	Hot closet	1	
	Sink unit, 1 sink with 2 drainers	1	Stainless steel.
	Dispenser, soap	1	
	Cupboard units	2 or 3	For crockery, cutlery and dry goods (one unit lockable).
	Basin, lavatory	1	Unless available nearby. (Food Hygiene (General) Regulations, 1960, refer.)
	Worktop or table, minimum 6 ft. length	1	With impervious surface.
	Board, notice	1	
	*Dishwashing machine, with baskets to fit	1	* Or heated rinsing sink, with baskets to fit.
	Socket outlet	As required	With indicating lights.
Group IIa:	Dispenser, towel	1	B.S. 1439.
	Dispenser, paper tea towel	1	
Group IIb:	Trolley, general purpose, service	1	
	Bin, pedal operated	1	For scrap food.
	Bin, rubbish	2	With rubber lid and base if appropriate; alternatively, paper sack holder.
	Bin, disposal, for paper towels	1	
	Refrigerator, 5 to 8 cu. ft.	1	To take day's supply of milk bottles.
	Rack, tray, mobile	1	Size 36 in. × 20 in. overall.
	Stool	2	
Group III:	Basin, 1 pint	1	
	Basin, 2 pint	1	
	Basin, sugar	8	
	Beaker	30	
	Beater, egg	1	
	Bin, bread	1	
	Board, bread, rectangular	2	
	Bottle, vinegar	3	
	Bowl, plastic	1	
	Brush, nail	1	
	Brush, bottle, and spout	1	
	Brush, hand	1	
	Condiment set (salt and pepper)	12	
	Container, cocoa	1	
	Container, coffee	1	
	Container, sugar	1	
	Container, tea	1	
	Corkscrew	1	
	Cover, plate, aluminium	6	
	Cup, egg	30	
	Cup, tea	42	
	Dish, butter	2	
	Dish, jam, 4 in. diameter	6	
	Dustpan	1	
	Fork, dessert	36	
	Fork, dinner	36	
	Glass, fruit juice, 3 oz.	18	
	Grater	1	
	Jug, 2 pint	2	
	Jug, 4 pint	2	
	Jug, graduated, 1 pint	1	
	Jug, milk, ½ pint	8	
	Kettle, 6 pint, electric	1	
	Knife, bread	2	
	Knife, dessert	36	
	Knife, dinner	36	
	Knife, vegetable	1	
	Ladle, 2 oz.	1	
	Ladle, ¼ pint	2	
	Ladle, ⅓ pint	2	
	Mixer, hand plunger type	1	
	Opener, bottle	1	
	Opener, tin	1	
	Pan, frying	2	
	Plate, cereal and soup	36	
	Plate, dessert and breakfast	36	
	Plate, dinner	36	
	Plate, tea	36	
	Poacher, egg, 6-egg size	1	
	Pot, mustard, 4 oz.	1	

* This item will not be required if central washing-up facilities are available.

GROUP (A) (continued)

(vi) *Ward pantry* (*continued*)

		Quantity	*Notes*	
Basic List				
Group III: (*continued*):				
	Saucepan, aluminium, 1 pint	1		
	Saucepan, aluminium, 2 pint	1		
	Saucepan, aluminium, 3 pint	1		
	Saucepan, double, aluminium, 8–10 pint	1		
	Saucepan, with wire basket (eggs)	1		
	Saucer	36		
	Scoop, ice-cream service, size 20–24	1		
	Slice, fish, 11–12 in. overall	2		
	Spoon, dessert	36		
	Spoon, egg	36		
	Spoon, serving, 8–10 in. handle	4		
	Spoon, serving, perforated	1		
	Spoon, soup	36		
	Spoon, tea	36		
	Squeezer, lemon	1		
	Strainer, coffee	1		
	Strainer, sink	1		
	Strainer, tea	1		
	Teapot, 2 pint	8		
	Teapot, 6 pint	2		
	Timer, egg	1		
	Tin, biscuit	2		
	Tin, cake	1		
	Tongs, food service	2		
	Tray (to fit tray rack)	12	For patients' meals and service.	
	Tray, serving, 9 in. circular	3		
	Tumbler, glass	36		
	Cost Guide (excluding Group I)	£205		
Additional List			**Cost Guide** (additional list)	
Group IIb:	Scales, diabetic	1	£1 17s. 6d.	
Group III:	Box, cutlery	1	£1 5s. 0d.	If not included in cupboard unit.
	Fork, fish	30	1s. 7d.	Required if cutlery is not stainless steel.
	Knife, fish	30	1s. 10d.	Required if cutlery is not stainless steel.
	Liquidiser	1	£15 15s. 0d.	

GROUP (B)

(i) *Day rooms* (including dining space)

		Quantity	*Notes*
Basic List			
Group I:	Socket outlet, twin	2	
	Fire, electric, luminous	1	Or convector jacketed gas fire.
	Aerial connections, TV and radio	2	
	Storage	As required	
	Clock, electric	1	
	Worktop, adjacent to hatch to pantry	1	
Group IIb:	Chair, easy or semi-easy	36	
	Chair, dining	36	Stacking type.
	Table, dining	Various	To seat thirty patients.
	Table, occasional	6	
	Bookcase	2	
	Television	1	
	Rack, magazine	2	
	Radio	1	
Group III:	Bin, waste paper	4	
	Indoor games	Various	E.g. jigsaw puzzles, dominoes, playing cards, etc.
	General decorative features	As required	E.g. pictures, vases, etc.
	Cost Guide (excluding Group I)	£850	

GROUP (B) (continued)

(ii) *Patients' cloakrooms and day toilets*

		Quantity	*Notes*
Basic List			
For cloakroom			
Group I:	Hook, clothes	As required	Or hangers.
	Bench seating	As required	
	Mirror	2	
	Shelf	2	
Group IIb:	Locker, small	1	Per patient. For shoes.
Group III:	Bin, waste paper	1	
	Cost Guide (excluding Group I)	10s.	+£2 10s. for each small locker.
For W.C. cubicles			One W.C. to ten patients should be provided.
Group I:	W.C. suite	1	
	Fitting, toilet paper	1	
	Shelf, small	1	
	Hook, clothes	1	
Group IIb:	Bin, sanitary	1	If required.
Group III:	Brush, lavatory, and holder	1	
	Cost Guide (excluding Group I)	£2	
For washing facilities			One lavatory basin to ten patients should be provided.
Group I:	Basin, lavatory	1	
	Dispenser, soap	1	
	Shelf	1	
	Mirror	1	
	Hook, clothes	2	
Group IIa:	Dispenser, towel	1	B.S. 1439.
Group IIb:	Bin, disposal, for paper towels	1	
	Cost Guide (excluding Group I)	£1	

(iii) *Cleaners' equipment store*

		Quantity	*Notes*
Basic List			
Group I:	Bucket sink	1	
	Drainer or worktop	1	At working height for washing of cloths, etc.
	Storage	18 cu. ft.	
Group IIb:	Trolley, domestic, small	2	
	Holder, paper sack	1	
Group III:	Cleaner, vacuum	1	B.S. 3028.
	Scrubber/polisher, electric	1	B.S. 3456.
	Cost Guide (excluding Group I)	£145	

GROUP (C)

(i) *Single bedrooms*

For each the following:

		Quantity	*Notes*
Basic List			
Group I:	Rail, towel	1	
	Light, bedhead	1	Alternatively a bedside lamp should be provided.
	Socket outlet, twin	1	
	Wardrobe	1	With a long mirror.
	Bookshelf	1	
Group IIb:	Bedstead or divan	1	
	Mattress	1	
	Chest of drawers	1	With mirror.
	Chair, semi-easy	1	
	Chair, upright, small	1	
	Container, soiled linen	1	
	Table, bedside	1	
		1	
Group III:	Bin, waste paper	1	
	Pillow	2	B.S. 1899.
	Cost Guide (excluding Group I)	£55	
Additional List			
Group IIb:	Lamp, bedside	1	Required if bedhead light is not provided.
	Cost Guide (additional list)	£2	

(ii) *Four-bedded rooms*

		Per bed	*Per bay*	*Notes*
Basic List				
Group I:	Rail, towel	1	—	
	Light, bedhead	1	—	
	Socket outlet, twin	—	2	Shared between two beds.
	Wardrobe	1	—	With long mirror. May be placed between beds to achieve privacy.
	Bookshelf	1	—	
	Rail, curtain	—	As required	If required. To achieve privacy.
Group IIb:	Bedstead or divan	1	—	
	Mattress	1	—	
	Chest of drawers	1	—	With mirror.
	Chair, semi-easy	1	—	
	Chair, upright, small	—	2	
	Container, soiled linen	1	—	
	Table, bedside	1	—	
Group III:	Bin, waste paper	1	—	
	Pillow	2	—	B.S. 1899.
	Cost Guide (excluding Group I)	£50	£8	
Additional List				
Group III:	Curtaining	—	As required	If required. To achieve privacy.
	Cost Guide (additional list)	—	15s. per yd.	

GROUP (C) (continued)

(iii) *Linen and blanket store*

For each the following:

		Quantity	*Notes*
Basic List			
Group I:	Storage, cupboard(s) to accommodate trolleys	As required	With suitable facilities for reaching high shelves if required.
	Racking over cupboard	As required	
Group IIb:	Trolley, clean linen	2	
	Cost Guide (excluding Group I)	£40	

(iv) *Box room*

For each the following:

		Quantity	*Notes*
Basic List			
Group I:	Shelving	50 sq. ft.	In feet length shelving 2 ft. deep.
	Cost Guide (excluding Group I)	£—	

(v) *Cleaners' cupboards*

For each the following:

		Quantity	*Notes*
Basic List			
Group I:	Racks, pegs or hooks for implements	As required	
Group III:	Cleaning utensils	As required	
	Cost Guide (excluding Group I)	£5	

GROUP (C) (continued)
(vi) *Sanitary facilities*

		Quantity	*Notes*
Basic List			
For W.C. cubicles			One W.C. to five patients should be provided.
Group I:	W.C. suite	1	
	Fitting, toilet paper	1	
	Shelf, small	1	
	Hook, clothes	1	
Group IIb:	Bin, sanitary	1	If required.
Group III:	Brush, lavatory, and holder	1	
	Cost Guide (excluding Group I)	£2	
For washing facilities			Three lavatory basins to five patients should be provided.
Group I:	Basin, lavatory	1	
	Dispenser, soap	1	
	Shelf	1	
	Rail, towel	1	
	Mirror	1	
	Hook, clothes	2	
Group IIa:	Dispenser, towel	1	B.S. 1439. For each three or four basins.
Group IIb:	Bin, disposal, for paper towels	1	For each three or four basins.
Group III:	Bin, waste paper	1	
	Cost Guide (excluding Group I)	£1 10s.	
For bathrooms or shower cubicles			One bath or shower to ten patients should be provided.
Group I:	Bath or shower	1	
	Hook, clothes	2	
	Mirror	1	
	Shelf	1	
	Rail, towel, heated	1	
Group IIb:	Chair, upright, small	1	
	Stool	1	
	Mat, bath	1	
Group III:	Rack, bath	1	
	Thermometer, bath	1	
	Brush, bath and holder	1	
	Cost Guide (excluding Group I)	£8	

GROUP (C) (continued)

(vi) *Sanitary facilities (continued)*

The following sanitary facilities should be adjacent to one of the single bedrooms and may be used exclusively by its occupant.

		Quantity	*Notes*
Group I:	Basin, lavatory	1	
	W.C. suite	1	
	Fitting, toilet paper	1	
	Shelf, small	1	
	Hook, clothes	1	
	Mirror	1	
	Rail, towel	1	
Group IIb:	Bin, sanitary	1	If required
Group III:	Brush, lavatory, and holder	1	
	Cost Guide (excluding Group I)	£2	

GROUP (C)

(vii) *Utility room*

For each the following:

		Quantity	*Notes*
Basic List			
Group I:	Sink	1	
	Draining board	1	
	Rack, drying	1	With drip tray.
	Storage, cupboard	As required	
	Socket outlet, twin	1	With indicating light.
	Spray, hand	1	For female patients.
	Machine, washing/dryer, spin	1	
Group IIb:	Board, ironing	1	
	Table	1	
Group III:	Iron, electric	1	B.S. 3456.
	Bin, waste paper	1	
	Dryer, hair	1	For female patients.
	Cost Guide (excluding Group I)	£15	

A. Basic Accommodation

DEPARTMENTAL ITEMS

Generally, items are shown throughout the lists in the rooms where they will normally be found in the department. In addition, the items set out below relate to the department as a whole, listed under (*a*) Linen and (*b*) General Items

The items under (*a*) will probably be supplied from the Central Linen Service and the quantities shown (and cost) are intended to give guidance on the requirements of Pre-discharge Accommodation for 30 Psychiatric Patients but the total quantities held in the Central Linen Department will depend on various factors.

	Quantity	*Notes*
Basic List		
(*a*) *Bedding and Linen*		Disposable items may be preferred in some cases.
Group III: Bag, soiled linen	10	
Blanket	120	
Blanket, coloured	12	
Case, pillow	120	
Cloth, serviette	90	
Cloth, tray	12	
Cloth, vomit	15	
Counterpane	45	
Cover, mattress	30	
Gown, dressing	30	
Jacket, bed	3	
Nightdress, patient's or Pyjamas, patient's, pairs	60	
Sheet	120	
Towel, bath	75	
Towel, hand	75	
Cost Guide	£685	
(*b*) *General Items*		
Group I: Incinerator	As required	
Directional signs/door labelling, numbering	As required	
Group IIa: Fist aid fire-fighting equipment (e.g. hose reels, extinguishers, buckets, etc.)	As required	See British Standard Codes of Practice and Ministry of Health Memorandum on Hospital Fire Precautions.
Battery operated lanterns	As required	Kept in Nurse's office.
Group IIb: Carpets or rugs	As required	
Footstool	6	
Ladder, step	1	
Machine, personal weighing, chair type	1	
Group III: Bowl, fruit	6	
Brush, clothes	3	
Clipper, nail	2	
Comb, dressing	30	
Comb, fine tooth	2	
Dropper, medicine	2	
File, nail	2	
Glass, medicine	12	
Jug, water	8	
Measure, graduated	2	
Measure, tape, 72 in.	1	
Mug, tooth	30	
Pillow	6	Additional to allocation of 2 per bed in bedrooms.
Razor, electric	6	
Razor, safety	6	
Thermometer, clinical	3	
Thermometer, room	4	
Tumbler	6	
Window curtains	As required	
Cost Guide (excluding Group I)	£505	

B. Additional Accommodation

(i) GAMES OR IMPLEMENT STORE

		Quantity	*Notes*
Basic List			
Group I:	Storage, cupboards or shelving	As required	
Group IIb:	Chair, garden	12	
	Implements, garden	Various	
	Table, garden	3	Folding type.
Group III:	Games, miscellaneous	Various	E.g. table tennis set, etc.
	Cost Guide (excluding Group I)	£65	

(ii) BICYCLE STORE

A maximum of 12 bicycles may be parked here.

		Quantity	*Notes*
Basic List			
Group I:	Stand, cycle	As required	Fitted with device for locking bicycles.
	Cost Guide (excluding Group I)	£—	

(iii) STAFF LAVATORY AND CLOAKROOM

The equipment required for these rooms will be the same as that listed on page 24.

II. Pre-discharge (Hostel Type) Ward

DEPARTMENTAL COST SUMMARY
(To be read in conjunction with the explanatory notes in Section IV of this Equipment Note and Section IV of Hospital Equipment Note No. 1)

The room cost guide figures for basic equipment (Groups II and III), applied to standard schedules of basic accommodation, suggest a departmental equipment cost of the order of £4,500.

In this total no account is taken of the following:

(*a*) Equipment required for basic accommodation, additional to the basic list, some guidance on which is given under the appropriate rooms;

(*b*) Equipment required in " additional accommodation ", cost guides for which are shown on the appropriate pages as for basic accommodation.

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Printed in England for Her Majesty's Stationery Office by The Campfield Press, St. Albans

Wt. 2800/9652 K36

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